



## CAREER OPPORTUNITY

**OUR MISSION...** *To provide a clean, comfortable, and safe environment on Capitol Hill.*

The Georgia Building Authority (GBA) is responsible for all services associated with the management of 36 buildings and various facilities located in the Capitol Hill Complex in Atlanta, Georgia, including the Georgia State Capitol building and the Governor's Mansion in northeast Atlanta.

### Job Information

**Job Type:** Full Time

**Number of Vacancies:** 1

**Unit:** Central Energy Plant

**Hiring Salary:** \$50,000.00

**Salary Commensurate with Experience**

**Location:** Atlanta, GA

**Opens:** April 22, 2024

**Closes:** June 22, 2024

**This position is subject to close at any time once a satisfactory applicant pool has been identified.**

Applicants who require accommodations for the application process should contact,

404-463-5664 or e-mail

[hr-email@spo.ga.gov](mailto:hr-email@spo.ga.gov)

### TO APPLY:

Email **resume** in Microsoft Word or PDF format to: [hr-email@spo.ga.gov](mailto:hr-email@spo.ga.gov) with the following in the subject line of your email:  
**HVAC Technician II**



Our goal is to be a diverse workforce that is representative of the citizens we serve. GBA does not discriminate in employment on the basis of race, color, religion, sex, national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, retaliation, parental status, or military service. GBA is committed to providing access, equal opportunity, and reasonable accommodation for individuals with disabilities in employment. All employment is decided on the basis of qualifications, merit and business need.

## HVAC Technician II (Central Energy Plant- Facilities)

### Position Overview

#### Job Summary

Under broad supervision, the HVAC Technician II assists in coordinating the engineering, maintenance, renovation, and construction of facilities. Performs journeyman level heating, ventilation, and air conditioning (HVAC) repairs and installations. Maintains compliance with applicable codes and regulations. Performs work in other maintenance specialties, such as carpentry, plumbing, and electrical systems. May serve as project leader, lead worker or trade systems expert. Position requires 24-hour on-call availability. The incumbent also performs other job-related duties as assigned.

#### Minimum Qualifications:

Bachelor's degree in a related field from an accredited college or university **AND** one (1) year of related experience; **OR**

Four (4) years of related experience; **OR**

One (1) year of experience at the lower level Fac Maintenance Engineer 2 (FEP041) or position equivalent.

**Note:** Three (3) years of related experience and a technical college or trade school HVAC certification will be considered as meeting this minimum qualification.

#### Essential Functions

- Performs general maintenance and repair work on facilities and equipment.
- Performs basic and skilled painting, carpentry, and roofing tasks as needed.
- Assist in renovations or building additions to existing facilities.
- Assembles, installs and/or repairs wiring, electrical and electronic components, pipe systems and plumbing, machinery, and equipment related to HVAC systems and components.
- Repairs and performs maintenance on plumbing fixtures, lighting, air vents and air conditioning units and facilities as needed.
- Performs routine preventive maintenance to ensure that HVAC equipment operate smoothly and efficiently.
- Installs, maintains, evaluates and repairs any components of the HVAC systems.
- Reads, utilizes blueprints, plans, drawings, schematics, and sketches to determine the work to be performed and resources required.
- Utilizes safety equipment and observes all safety practices and regulations.
- Handles hazardous materials according to laws and regulations.
- Operates trade related tools and equipment; maintains/assists an accurate inventory of all materials, equipment, and tools related to the HVAC systems.

**Job Competencies:** Considerable knowledge of procedures, tools and equipment used in the HVAC trade. Effective oral and written communication skills. Ability to read plans, blueprints, sketches, and schematics. Ability to accurately determine work to be performed and resources required. Ability to lift, push, pull and carry heavy items. Ability to lift 50 lbs.

The selected applicant must be authorized to work in the United States and must successfully pass a pre-employment criminal background check, motor vehicle records check and drug screen.

Due to the large volume of resumes received by this office, we are unable to provide information on your resume status over the telephone.

Notifications will only be sent to applicants who are selected to interview.

Please visit our website at [www.gba.ga.gov](http://www.gba.ga.gov) for additional GBA career opportunities.