



## Senior Systems Administrator (Capitol Hill)

**OUR MISSION...** *To provide a clean, comfortable, and safe environment on Capitol Hill.*

The Georgia Building Authority (GBA) is responsible for all services associated with the management of 36 buildings and various facilities located in the Capitol Hill Complex in Atlanta, Georgia, including the Georgia State Capitol building and the Governor's Mansion in northeast Atlanta.

### Job Information

**Job Type:** Full Time

**Number of Vacancies:** 1

**Unit:** Information Technology

**Hiring Salary:** Salary Commensurate with Experience

**Location:** Atlanta, GA

**Opens:** June 22, 2022

**Closes:** July 6, 2022

**This position is subject to close at any time once a satisfactory applicant pool has been identified.**

Applicants who require accommodations for the application process should contact

404-463-5664 or e-mail

[hr-email@spo.ga.gov](mailto:hr-email@spo.ga.gov)

### TO APPLY:

Email **resume** in Microsoft Word or PDF format to: [hr-email@spo.ga.gov](mailto:hr-email@spo.ga.gov) with the following in the subject line of your email:

**Senior Systems Administrator**



Our goal is to be a diverse workforce that is representative of the citizens we serve. GBA does not discriminate in employment on the basis of race, color, religion, sex, national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, retaliation, parental status, or military service. GBA is committed to providing access, equal opportunity, and reasonable accommodation for individuals with disabilities in employment. All employment is decided on the basis of qualifications, merit and business need.

### Position Overview

**Senior Systems Administrator:** The Senior Systems Administrator oversees the installation, configuration, and support to a local area network, wide area network, internet system, computers, desktops and/or mobile devices. Recommends equipment improvement or replacement. The Senior Systems Administrator also performs other job-related duties as assigned.

#### Minimum Qualifications:

**Senior Systems Administrator:** Bachelor's degree in a related field from an accredited college or university **AND** five (5) years of related experience; **OR** Associate's degree in a related field from an accredited college or university **AND** seven (7) years of related experience; **OR** Nine (9) years of related experience; **OR** Two (2) years of experience at the lower level Systems Administrator 3 (ITP042) or position equivalent.

#### Essential Functions:

Diagnose hardware and software problems, replace defective components. Perform local data backups (snapshots) and disaster recovery operations. Plan, coordinate, and implement network security measures in order to protect data, software, and hardware. Operate consoles to monitor performance of the computer systems and networks, and to coordinate computer network access and use. Perform routine network startup and shutdown procedures and maintain control records. Design, configure, and test computer hardware, networking software and operating system software. Monitor network performance to determine whether adjustments are needed. Develop budget requests to obtain new equipment, review time reports and develop training plans. Maintain a point of contact for all users of computer operations services to answer questions or resolve problems. May be required to design systems. Work closely with vendors who provide, install, and test equipment and software. Review their work and acceptance of product of service for the agency. Maintain Veeam off site back repository to AWS and periodically test failover functionality to verify RTO for restore compliance. Working knowledge of core systems and functions as Subject Matter Expert (SME) for the following: Cisco UCS/HyperFlex HX Systems, VMware Horizon 7 (or newer), vSphere (version 7 or newer) and NetApp Storage Systems.

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The selected applicant must be authorized to work in the United States and must successfully pass a pre-employment criminal background check, motor vehicle records check and drug screen.

Due to the large volume of resumes received by this office, we are unable to provide information on your resume status over the telephone. Notifications will only be sent to applicants who are selected to interview.

Please visit our website at [www.gba.ga.gov](http://www.gba.ga.gov) for additional GBA career opportunities.